



THE FOLLOWING CODE OF CONDUCT HAS BEEN ESTABLISHED BY CBAM TO:

- ENSURE RESPECT FOR SCHOOL PROPERTY. STAFF, CBAM TEACHER, STUDENTS AND PROGRAM
- PROVIDE A SAFE AND PRODUCTIVE LEARNING ENVIRONMENT FOR STUDENTS AND TEACHERS.

CODE OF CONDUCT - CBAM STUDENT

Work Smart

- be on time for lesson
- bring music books to each class
- follow teacher's instructions
- ask questions or ask for help when you needed

Work Hard

- practice lesson assignment daily at home (5-10 min/day)
- complete written assignments in class
- concentrate and listen
- remain seated in designated work place

Work Together

- show respect for yourself and others
- show respect for school property, **do not touch anything** other than supplies and books provided by CBAM
- work at designated space and only play piano with teacher's permission
- co-operate, help one another
- follow directions promptly and accurately
- keep hands, feet and objects to yourself
- show self-discipline, responsibility
- resolve disagreements through peaceful means

CODE OF CONDUCT - CBAM PARENT

- notify CBAM teacher of any safety concerns regarding your child such as food allergies, medical conditions, etc.
- provide CBAM teacher with a telephone number that is appropriate in case of an emergency
- CBAM teachers are only responsible for the supervision of children registered for each class.
- your child must never be left in an unsupervised situation before or after the supervised class time
- your child must be dropped off and picked up at designated class time by parent/guardian/daycare
- be sure child brings music books to class
- help establish daily practice routine at home and try to be present for support and encouragement (5-10 minutes/day)
- maintain good communication with teacher but not during teaching time
- notify CBAM teacher of absence from class due to sickness, doctor's appointments, etc.
- when communicating with teacher by phone, please observe regular business hours for communication
- model and encourage children to show respect for teacher and others in the class
- return progress report card and term payment in full to CBAM teacher before or on start date of each 9 week term

CODE OF CONDUCT - CBAM TEACHER

- establish class size that ensures adequate class control
- maintain in class supervision at all times. Child must go to washroom with another child and return immediately
- carry a cell phone and telephone number for each child (emergency number when provided) to be utilized in case of an emergency situation
- ensure that scheduled class time is not disrupted by conversations with parents or phone calls
- be a positive role model that gives as well as expects respect from school staff, parents and students
- maintain a safe, positive class environment
- encourage each student to achieve his/her potential
- respect the individuality of every student

PROCEDURE TO FOLLOW IF THERE IS CONCERN REGARDING CBAM PROGRAM

School/Parent/Student - discuss situation verbally with CBAM teacher. If no resolution can be found, proceed to #2

School/Parent/Student - issue a written and signed report regarding problem or concern (mail or e-mail copy to CBAM)

School/Parent/Student - CBAM will contact teacher, person signing report and school board, if necessary, to work out an agreeable resolution. The agreed upon resolution will be put in writing and issued to all involved.

Canadian Bureau for the Advancement of Music

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